Board of Directors Meeting

MINUTES

Tuesday, September 20, 2016

7:00 – 9:30 PM

Location: 851 W. Gunnison St., Unit B

Chicago, IL 60640

**ATTENDEES:**

|  |  |  |
| --- | --- | --- |
| **Name** | **Board Position** | **Attended?** |
| Michael Erwin | President | Yes |
| Matt Simpson | Vice President | Yes |
| Felipe Rojas | Vice President | Yes |
| Joshua Dehnke | Secretary | Yes |
| Michael Rice | Treasurer | Yes |
| Courtney Briggs | Director | Yes |
| Julie Norris | Director | Yes |
| Diane Carniello | Director | Yes |
| Greg Jung | Director | Yes |
| Christina Wiesmore | Director | Yes |
| [Vacant] | Director | n/a |

**GUESTS:** None

Michael called the meeting to order at 7:12 PM

**PRIOR MEETINGS: (5 Minutes)**

1. Approval of Agenda.
   1. Motion to remove agenda item (Christina)
      1. Felipe 2nd
      2. Motion carries
2. Past meeting minutes - TBD

**SPECIAL BUSINESS: (135 Minutes)**

1. Financial Investigation/Special Meeting:
   1. The Board discussed its investigation into allegations of member misconduct/misappropriation of league funds and potential settlement terms.
2. Treasurer’s Report:
   1. Negative balance of $12K for FY2016
   2. Summary of budget/incomes: Most incomes FY2016 are now final
   3. Registration numbers edits (minor). Many falls sports down in numbers
   4. Checks in mailbox (Liam still has key)
   5. Motion to approve: Josh. 2nd: Erwin. Motion carries
3. Appointed Board Member:
   1. Vacancy due to Liam Reed’s departure. Need identified for social/outreach, particularly for older former/current members. Perhaps someone who could also fill financial role eventually.
      1. Open up applications again? Have current board nominate individuals by Wednesday, Sept. 28, and individuals nominated would have to come to next meeting.
   2. Greg to take over social media.
      1. Idea: More CMSA events should have charity components, donate money or goods.
4. CMSA 2016/2017 officer goals:
   1. Treasurer Michael Rice:
      1. Creation of Financial Policy and Procedure Manual, improve and expand policies/procedures: lowering threshold of approval for reimbursements; move to strict invoice system; non-compete policy; whistleblower policy; “cook book” for treasurer activities/responsibilities
      2. Update by-laws for officer duties and incapacitation section
      3. Elections: for each sport; move towards online system for elections
   2. VP Felipe Rojas: (committee w/ Diane and Courtney)
      1. Committee met: Improve existing sports and create new sports, some with social aspects. Ideas include:
         1. Talk to each commissioner at least once a year, understand wants and needs.
         2. Feedback survey post-season for each sport/commissioner. Formulating questions; share feedback w/ members, perhaps create incentive to participate in survey.
            1. Greg to help w/ details of survey, branding, etc.
         3. Committee and Board of Directors showing up to sports, take some swag to hand out. Also come to sports’ parties.
            1. Every board meeting: 5-10 min to talk about sport visited.
            2. Sign-up sheet for board members to go to sports.
         4. Colleges/universities: Flyers, show up to their LGBT meetings, make contacts. Perhaps sports scholarships, student price. Perhaps go to activity fairs.
            1. Pride / affinity groups.
            2. CMSA hold happy hour, networking events?
         5. Social ideas: CMSA scavenger hunt, trivia night, bingo night, Euchre, poker, casino night. Yoga/pilates in the park, perhaps once a month in spring/summer/fall.
         6. New sport: table tennis tournament, hosted at bar w/ table tennis.
         7. New pool commissioner outreach: Felipe to do.
         8. General goal: have people sign up when they show up to events.
   3. VP Matt Simpson: (committee w/ Julie)
      1. Pool commissioner transition
      2. Take over Chicago park liason
      3. Insurance / concussion policy update/revisions/shorten
      4. Document storage online, perhaps on CMSA webpage
      5. All-sports schedule
      6. New sport: darts league
      7. Sports liaisons
   4. Julie’s goals: football board; community charity outreach/application update; ladies’ events; Coors Light for annual party
   5. Christina Wisemore: social media; summer annual event; football (co-commissioner w/ Julie) BBQ; winter annual party.
5. Capture the Flag Update:
   1. Registration is open; flyers (covered by CMSA or Replay could do flyer) for universities; budget done; field reserved October 15th, 1.30p-3.30p. Replay Andersonville has after-party.
      1. College students pay CMSA membership, but not pay CTF fee if sign waiver.
   2. Advert to CMSA members coming shortly (Facebook event, e-mail).
6. Senior Cup Recap:
   1. 13 teams. Over budget by about $800. Very good feedback.
   2. Already started discussing plans for next year.
7. Annual Party Update:
   1. Contract and check to be sent in shortly. But reconfirmed at Joe’s on Weed January 28th.
   2. Mark Sakalares is leaving committee. Grete to help. Soliciting another person to help.
   3. Entertainment:
      1. Sixteen Candles not available.
      2. Catfight is on hold for about a month; rate is $3,500. Perhaps offer booking them for summer party too.
      3. Mark’s DJ out. Could use other DJs or Joe’s DJs. Boy/male bands? Male DJs?
      4. Entertainment celebrity, sports or comedy: Perhaps Chicago Sky players. Soliciting ideas from Board, particularly for male sports individuals. Matt Tomisulo (sp?)? Need to be within small budget.
   4. Photobooth booked.
   5. Perhaps non-perishable food item get free drink ticket? Need someone to take care of it. Felipe to lead a team to organize that. Possible logistical challenges.
   6. Michael Rice will do attendee list and solicit CMSA photos.
   7. Organized Chaos as security/check-in.
   8. Solicit help: community spotlight (7-10 non-profits that had table displays)
   9. Save the Date advert: Erwin to do.
8. HOF Update:
   1. Nominations open.
      1. Potential issues: Asks for much detail. Also, if leave system, not saved?
   2. Policy and procedure: Felipe moves; Erwin seconds; motion passes.
   3. Mary’s Attic, Saturday, November 13th, 5pm-ish.
   4. New committee member: Jonathan Shaw
9. Park Update:
   1. Erwin and Brian K. have contacted park district to discuss terms of agreement; not yet finalized.
10. CMSA Photographer:
    1. 7 leagues in October/November; Matt said $35/first hour, $25/second hour. So one hour for all sports, about $245 for CMSA to pay. Do outside sports in October, inside sports in November. E-mail commissioners notice and tell them they can have Matt for $25 for second hour, sport would have to pay.
    2. Motion by Josh; Julie seconded; motion carries:
       1. CMSA to pay for one hour ($35) for seven Oct/Nov leagues; commissioners to be given choice if their sport wants to pay for additional hours.

**NEW BUSINESS/CLOSE: (10 Minutes)**

1. Open Forum
   1. AIDS Walk: organization’s individual hasn’t reached out yet. Diane to reach out.
   2. Felipe: Soccer – associate commissioner(s) assumed position.
   3. Kate Harrington-Rosen (Chicago House) possible guest for next meeting re: transgender issues in sports.
2. Next Meeting:
   1. Thursday, October 20th, 7pm, location TBA (probably Erwin’s)
3. Feedback and Close
   1. Josh motioned, Matt 2nd. Motion carried
   2. Meeting adjourned 9:39PM.